



Town Development & Planning Committee

MEMBERS OF THE PUBLIC & PRESS ARE WELCOME TO ATTEND

**Summons to attend meeting on Monday 5th November 2018
at 5:00pm at the Council Offices, Market Street, Carnforth**

- 18078 To receive apologies for absence
- 18079 To receive declarations of interest
- 18080 To consider items of urgent business
- 18081 To consider Minutes of the meeting held on Monday 1st October 2018
- 18082 To adjourn the meeting for a period of public discussion
- 18083 To consider strategic planning applications and policy matters:
- a) Planning Applications:
 - 18/01093/FUL - Canal Turn 'Pod', Lancaster Road Carnforth
 - 18/01308/FUL – Erection of 2 semi-detached 2 bed dwellings
 - b) Cobbled Street reinstatement update
- 18084 To consider Budget monitoring 2018/19 and budget planning 2019/20
- 18085 To consider Neighbourhood Plan Group update
- 18086 To consider the following planned events:
- a) Remembrance Day – Sunday 11th November 2018
 - b) Lancashire Day – Tuesday 27th November 2018
 - c) Carnforth Christmas lights and competition
- 18087 To consider updates on:
- a) Blue Heritage Plaques
 - b) Carnforth Express
 - c) Self-watering hanging baskets proposal Market Street (Cllr Barbu)
 - d) Pocket Parks (Cllr Holbrook)
 - e) A 'new train for Carnforth' (Cllr Watkins)

A handwritten signature in black ink, appearing to read "Robert Barber", with a long horizontal line underneath.

Town Clerk

02 November 2018

28 Wilson Grove, Heysham, Morecambe, LA3 2PQ

Tel: 07846 256 006

Email: clerk@carnforhtowncouncil.org



Town Development & Planning Committee

Draft Minutes of the meeting held on Monday 1st October 2018 at 5:00pm at Council Offices, Market Street Carnforth

Present: Councillors Watkins (Chair); Barbu; Holbrook; Smith and Wooff

In attendance: Bob Bailey, Town Clerk, City Councillor Yates

- 18068 **Apologies:** Apologies were received from Councillor Bromilow and Liz Withey
- 18069 **Declarations of Interest and Dispensations:** There were no declarations of interest. Approval for dispensation on matters on the agenda was given to Councillor Barbu.
- 18070 **Urgent Business:** The Town Clerk reported on an email from the Rural Services network (previously circulated) setting out details of the work that they are doing with Electricity NW and United Utilities to put together a *Priority Services Register* of people who are vulnerable and/or isolated in rural areas and may need extra help, in the event of a disruption of power or water supply. Members considered that this would be an important tool as part of the Town Council's community emergency plan responses.
ACTION: Make full Town Council aware and consider in more detail at the next meeting of this Committee.
- 18071 **Minutes:** It was **RESOLVED** that the Minutes of the meeting held on Monday 3rd September 2018 be approved.
- 18072 **Adjourn for public discussion:** There were no members of the public present. City Councillor Yates commented that several residents had raised concerns about the planned development at Lundsfield Quarry and would be taking the opportunity to air their views at the public consultation event at the Civic Hall on 3rd October. Councillor Yates suggested some points of interest that might be considered as part of the Heritage Walks and commented that consideration should be given to twinning Carnforth with Dudley in the Midland – Councillor Yates to raise this with City Councillor Goulding for the attention of the Twinning Association.
- 18073 **Carnforth Neighbourhood Plan:** Members outlined the format of the community consultation held on the Town Council's proposal to develop a neighbourhood plan for Carnforth and the draft *Values, Vision and Objectives* document. Around 60 people attended the event and the majority supported the development of a Neighbourhood plan. As a direct result of the meeting two new objectives have been established and several residents have agreed to join the Neighbourhood Plan Task Group.
After some questions and discussion, it was **RESOLVED** that the success of the community consultation be noted; that volunteers be invited to attend the next meeting of the Neighbourhood Plan Task Group and that the Town Clerk updates the *Values, Vision and Objectives* and re-circulates to the Town Council and Chamber of Trade.
- 18074 **Planning Applications & Policy Matters:**
- a) **Planning Application 18/01183/FUL:** Members considered this application in detail in line with their delegated authority. This application, being erection of a care home comprising of 118 bedrooms and associated works had been the subject of a recent public consultation. Members discussed the application at length making comments on:
- vehicular access and egress;
 - potential for an increased number of vehicles on the A6 and associated air quality implications, particularly given the Scotland Road development nearby;



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- Positive changes to the plans following comments made at the public consultation;
- Other changes that have apparently not been part of the consultation

It was then **RESOLVED** that a **RECOMMENDATION** be made that the Town Council objects to Planning Application 18/01183/FUL for the reasons set out above, and that subject to a decision being made by the City Council's Planning Committee the implications of the development be considered as part of the ongoing air quality management considerations.

- b) **Air Quality / Traffic Management:** Councillor Smith reported on a meeting held on 28th September with representatives of Lancashire County Council responsible for highways and traffic management; planning and environment and public health. Also in attendance was the Air Quality Officer from Lancaster City Council, Councillor Watkins and the Town Clerk.

It was reported that the meeting had been positive and had given the Town Council the opportunity to raise concerns on air quality and traffic management issues in the town. Specifically, these were the risk of increased HGV movement arising from developments on the old TDG site; the perception that HGV movement along the A6 in the town has not improved since the opening of the Bay Gateway and the ongoing traffic problems that are likely to be further complicated by the development at the Queens Hotel and access on Markey Street. The meeting included a walk down Market Street to the TDG site, where the local traffic problems were witnessed with the junction at Market Street and Scotland Road being completely blocked with traffic and queues going back to lower Market Street.

Lancashire County Council responded that monitoring of the impact from the opening of the Bay Gateway is to continue after the Greyhound Bridge has re-opened and they will investigate traffic management arrangements and consider potential solutions. The issues raised by the Town Council will be reported to the Lancashire Officers Working Group meeting and officers drew Members attention to the *Lancaster District Highways and Transport Masterplan* and the recently adopted *HGV strategy* both of which are useful reference points in relation to the issues raised.

Further information was provided following the meeting along with useful resources and toolkits on air pollution and its health impacts and ways in which the local community can be encouraged to take positive action on health and wellbeing.

The Air Quality Officer reported that air quality had improved in the Carnforth AQMA and that this was now in line with the national average. Lancaster City Council are, however, about to review their Air Quality Strategy and the matters now being raised will be useful.

The Town Council will provide suggestions for further investigation and action by City and County Councils and/or inclusion as factors to be addressed as part of the developing Neighbourhood Plan. A further meeting with officer is to be held in early 2019.



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- c) **Cobbled Street Carnforth:** Councillor Smith reported that he and Councillor Watkins had recently met with the developer who, whilst sympathetic with the Town Council's position, had explained that the cobble stones had been removed to make access to the Queens hotel safe to walk on. The developer has agreed to try and source some stone sets like the originals that could form part of the access and will report back in a few weeks.
- d) **Planning application 18/001183/FUL – Canal Turn 'Pod':** The Clerk reported on the latest information received from Lancaster City Council on this application, which has yet to be validated, and the comments received from several residents arising from the development.

After some questions and general comments, it was **RESOLVED** that the good progress made in relation to the air quality and traffic management issues and the updates on other planning matters be noted.

18075 **Emergency Plan Update:** Councillor Smith had updated and circulated the Carnforth Community Emergency Plan and asked Plan Owners for any comments / amendments. Members were informed that the plan will be tested on Sunday 14th October at the Civic Hall.

18076 **Planned Events:**

- a) **Remembrance Day:** The Town Clerk reported on progress being made. Invitations have now been issued and forms are being returned indicating whether a wreath was required and/or numbers attending the Town Mayor's reception after the Service. The Piper and Reelife Recordings have been booked. Arrangements are being made for bell ringers to be in attendance and for the last post/reveille to be played by a bugler.
- b) **Lancashire Day:** Will be held on 27th November to commemorate the day when Lancashire first sent representatives to Parliament in 1295. It will be observed with a loyal toast to "The Queen, Duke of Lancaster" and the Town Crier will announce the Lancashire Day proclamation. It was suggested that after the short Service there could be a small reception of drinks and cake at the Royal Station Hotel.
- c) **Christmas lights and competition:** Councillor Watkins will acquire a Christmas tree for the Chamber of Trade to decorate by 18th November. Town Clerk will publicise the light switch on and the annual competition for the best decorated properties in the town. Cash prizes to be awarded for 1st £100; 2nd £50 and 3rd £25.

18077 **Updates on activities:** Members considered updates on ongoing actions:

- a) **Blue Heritage Plaques:** The preferred suppliers have been notified and they will be instructed to cast each of the signs once confirmation has been received from each of the potential sponsors. There was further debate about the origins of one plaque. There was a suggestion that a further heritage plaque be considered to mark the place of the recently removed cobble stones on what is thought to be the oldest street in the town.
- b) **Carnforth Express printing and distribution:** Members briefly discussed the format and content of the September/October edition of the Carnforth Express which was considered a general improvement. It was noted that this had been a 'special edition' commemorating all armed forces, the 100th Anniversary of the end of the First World War and included brief details on Carnforth's Remembrance Day parade and commemorations.



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As requested the Town Clerk had made enquiries with another printing firm who had previously offered to both print and distribute the newsletter. The quotation received was considered and compared to current arrangements it then agreed that a **RECOMMENDATION** be made to the Town Council that Bay Typesetters be appointed as the preferred supplier for both printing and distribution of the Carnforth Express.

- c) **Self-watering planters:** Councillor Barbu reported on initial enquiries around the practicalities and health and safety matters relating to these planters has been advised that the upkeep and risks associated with them is relatively low. Members acknowledged that whilst these would be an attractive addition to the town more specific detail was required and it was felt appropriate to discuss the proposal with the Outdoor Maintenance Officer before a final decision is made. **ACTION:** Councillor Barbu to provide more detail on the issues raised and report back.
- d) **Pocket Parks:** Councillor Holbrook reported on potential areas that could benefit from a pocket parks and commented on associated pricing of street furniture and fencing. **ACTION:** Councillor Holbrook to continue to develop the ideas and report back to the committee as necessary.
- e) **'A new train for Carnforth':** The wood carver/artist who presented the Guardians of Carnforth to the town has agreed to carve a model train that will be used to display plants and flowers when complete.

The meeting closed at 6:40pm

A handwritten signature in black ink, appearing to read "Robert Barbu", with a long horizontal line extending from the end of the signature.

Town Clerk

12 October 2018

28 Wilson Grove,

Heysham, Morecambe

LA3 2PQ

Tel: 07846 256 006

Email: clerk@carnforhtowncouncil.org



Contact: DM Technical Team
Telephone: (01524) 582950
Email: dm@lancaster.gov.uk
Website: www.lancaster.gov.uk
Our Ref: 18/01093/FUL



**Regeneration and Planning
Development Management Team**

PO Box 4
Town Hall
Lancaster
LA1 1QR

16 October 2018

PLANNING APPLICATION CONSULTATION

Application No. : 18/01093/FUL
Proposal : Siting of a garden pod
For : Mr Bill Johnston
Site Address : The Canal Turn, Lancaster Road, Carnforth, Lancashire, LA5 9EA
Grid Reference 349605,470131

We have recently received the above application, which you may wish to comment on. Full details of this application can be viewed by searching for application number 18/01093/FUL on the Council's Public Access system or by clicking on the web link below.

<https://planning.lancaster.gov.uk/online-applications//applicationDetails.do?activeTab=summary&keyVal=PDIEI6IZM6S00>

If following the link does not work, copy and paste it in to your web browser.

If you wish to comment please send your response to us within the next 21 days (unless your organisation benefits from legislation which specifically allows for a longer period). If you require a longer period in which to comment, it may be possible to accommodate this provided you agree this with the case officer in advance.

Any comments should be submitted by email to dconsultation@lancaster.gov.uk and include the full application number in the subject line.

Yours faithfully

DM TECHNICAL TEAM



Contact: DM Technical Team
Telephone: (01524) 582950
Email: dm@lancaster.gov.uk
Website: www.lancaster.gov.uk
Our Ref: 18/01308/FUL



**Regeneration and Planning
Development Management Team**

PO Box 4
Town Hall
Lancaster
LA1 1QR

18 October 2018

PLANNING APPLICATION CONSULTATION

Application No. : 18/01308/FUL
Proposal : Erection of 2 semi-detached 2-bed dwellings (C3) with associated garden area and parking
For : Mr John Noye
Site Address : Land To The Side Of Former Police Station, Grosvenor Road, Carnforth, Lancashire, LA5 9DQ
Grid Reference 349678,470420

We have recently received the above application, which you may wish to comment on. Full details of this application can be viewed by searching for application number 18/01308/FUL on the Council's Public Access system or by clicking on the web link below.

<https://planning.lancaster.gov.uk/online-applications//applicationDetails.do?activeTab=summary&keyVal=PGC96AIZMUX00>

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Yours faithfully

DM TECHNICAL TEAM