



Asset Management Committee

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend meeting on Tuesday 8th January 2019 at 5:00pm
at the Council Offices, Market Street Carnforth**

- 18058 To receive apologies for absence
- 18059 To receive declarations of interest
- 18060 To consider Minutes of meeting held on Tuesday 6th November 2018
(no meeting in December)
- 18061 To consider any items of urgent business
- 18062 To adjourn the meeting for a period of public discussion (Note: Any
matters needing a 'decision' will be considered as an agenda item at a
future meeting)
- 18063 To consider the following matters:
 - a) Civic Hall updates – Boiler; Drinks machine cabinet
 - b) Litter Bin, Lancaster Road
- 18064 To consider any relevant updates from other committees

A handwritten signature in black ink, which appears to read 'Robert Bailey'. The signature is written in a cursive style and is positioned above a horizontal line.

Town Clerk

04 January 2019

28 Wilson Grove, Heysham, Morecambe, LA3 2PQ

Tel: 01524 858557

Email: clerk@carnforthtowncouncil.org



Asset Management Committee

**Draft Minutes of the meeting held on 6th November 2018
at 5:00pm at the Council Offices, Market Street, Carnforth**

This meeting was not quorate

The Town Mayor commented on the urgent matter that had arisen regarding the boiler at the Civic Hall that needs replacing.

One quotation had been received at the time of the meeting. The Town Mayor, approved that in accordance with Standing Orders other (at least two) quotations be sought as a matter of urgency and that Members of the Town Council be notified so that an immediate decision on the preferred supplier could be made either at an emergency meeting or, by agreement, via email.