



Town Development & Planning Committee

MEMBERS OF THE PUBLIC & PRESS ARE WELCOME TO ATTEND

Summons to attend meeting on Monday 17th June 2019 at 5:00pm at the Council Offices, Market Street, Carnforth

- 19033 To appoint Chair and Deputy Chair of the Town Development & Planning Committee for the municipal year 2019/2020
- 19034 To receive apologies for absence
- 19035 To receive declarations of interest
- 19036 To consider 2019/2020 Highways England Scheme – M6 Junction 34 to Burton Services (Mark Beaumont from Highways England to attend)
- 19037 To consider items of urgent business
- 19038 To consider Minutes of the meeting held on Monday 4th March 2019
- 19039 To adjourn the meeting for a period of public discussion
- 19040 To consider planning applications, road closures; consultations & planning policy matters:
- 1) Planning Applications:
 - a) 19/00514/FUL: Creation of a vehicular access & installation of railings to existing front boundary wall – 112 Kellet Road Carnforth LA5 9LR;
 - b) 19/00541/OUT – Outline application for the erection of up to 250 dwellings with associated access – Lundsfield Quarry, Kellet Road, Carnforth (NOTE: To be considered in a separate meeting at 4pm)
 - c) 19/00615/FUL: Erection of a single storey extension to front elevation – 23 Crag Bank Road, Carnforth LA5 9EH;
 - d) 19/00685/FUL: Change of use of public house to mixed unit – Taps on the Green – 77 Kellet Road Carnforth LA5 9LR
 - e) 19/00729/FUL – Demolition of existing conservatory & erection of a single storey rear extension – 26 St Austell Place, Carnforth LA5 9TU
- 19041 To consider update on Air Quality Management matters
- 19042 To consider Neighbourhood Plan Working Group update
- 19043 To consider options to improve/enhance the town and other local opportunities/events
- 19044 To consider public realm matters
- 1) Street Bin at New Street
 - 2) Seat at the Bus stop adjacent to Aldi Store
- 19045 To consider any updates on activities and actions:
- 1) Carnforth in Bloom
 - 2) Carnforth Train planter
 - 3) Land at junction of North Road and Market Street
 - 4) Blue Heritage Plaques
 - 5) Pocket Parks
 - 6) Heritage Trail Guided Walks



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MEMBERS OF THE PUBLIC & PRESS ARE WELCOME TO ATTEND

A handwritten signature in black ink, which appears to read "Robert Bailey". The signature is written in a cursive style and is underlined with a single horizontal line.

Town Clerk

13 June 2019

Tel: 07846 256 006 Email: clerk@carnforthtowncouncil.org



Town Development & Planning Committee

Draft Minutes of the meeting held on Monday 4th March 2019 at 5:00pm at Council Offices, Market Street Carnforth

Present: Councillors Watkins (Chair); Barbu; Bromilow; Holbrook; Smith

In attendance: Bob Bailey, Town Clerk; one resident

19023 **Apologies:** There were no apologies.

19024 **Declarations of Interest and Dispensations:** Approval for dispensation on matters on the agenda was given to Councillor Barbu.

19025 **Urgent Business:** Councillor Smith updated Members on the emergency planning arrangements at the Civic Hall. It was reported that all the 'hard wiring' had now been completed to a very good standard.

It was agreed that a test of the emergency planning procedures be carried out for Members following the May local elections and that local businesses/traders be invited to visit the Civic Hall to see what would be provided in the event of a major emergency. There was a general discussion about the availability of other emergency generators around the town.

Councillor Barbu offered to design signs to be affixed to existing planters encouraging businesses to advertise their business on them.

19026 **Minutes:** It was proposed by Councillor Bromilow; seconded by Councillor Holbrook and **RESOLVED** unanimously that the Minutes of the meeting held on 4th February 2019 be approved.

19027 **Adjourn for public discussion:** No members of the public were present at the meeting

19028 **Planning Applications & Policy Matters:**

1) **Planning Applications:**

- a) 19/00189/FUL: Change of use of barn to provide living accommodation & garage for existing dwelling; new doorway & creation of terrace – Hall Croft Barn, North Road, Carnforth LA5 9LU

It was **recommended** that the Town Council supports the above planning application in principle

2) **Temporary Road Closures:**

- a) Burton Road, Warton from Monday 18th – Friday 23rd March 2019
b) Crag Road, Warton from Monday 18th – Friday 29th March 2019

It was **recommended** that the Town Council notes the above road closures.

3) **Pre-application for the proposed development at Land to the North of Kellet Road, Carnforth:**

Members noted the supporting documentation (previously circulated) that had been sent by the applicants of the above scheme ahead of the scheduled pre-application meeting on March 8th.

Members are in favour of the proposals and welcomed the Town Mayor representing the Town Council at the meeting.



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- 4) Consultation – [Air Quality Action Plan](#): It was reported that Lancaster City are producing an action plan for the Lancaster district with a particular focus in the three designated Air Quality Management Areas, including Carnforth. The City Council are seeking views and suggestions for consideration and potential inclusion in the final plan. Councillor Smith advised that a response would be submitted on behalf of the Town Council around the local options that had already been identified (Agenda item 19029 below also refers)

19029 **Air Quality Management:** Councillor Smith updated Members on a very positive meeting with colleagues from City and County Councils to discuss the various options that the Town Council have come up with relating to air quality and traffic management.

Officers listened attentively to each suggestion. They acknowledged and supported the Town Council's position that given developments such as the TDG site and proposals for significant housing developments, together with the work that is now ongoing with the Carnforth Neighbourhood Plan, it is important that serious consideration is given now to the impact that these might have on air quality, volume and impact of traffic and people's general health.

Officers have taken these suggestions away to consult with other colleagues and will advise on any actions and next steps in due course. It was reported that complementary and other options/actions are likely to arise through the current consultation on the Air Quality Action Plan and initiatives arising from the Lancashire wide strategy on traffic management.

The Town Council was encouraged to submit a response to the Air Quality Action Plan consultation and to include details of the suggested improvements to traffic management. **ACTION:** Councillor Smith to draft a paper for Member consideration and comment prior to a formal response to the Air Quality Traffic Plan consultation being submitted.

19030 **Carnforth Neighbourhood Plan Working Group (NPWG):** Members were given an update on progress.

Troy Hayes Planning and Design have now gathered evidence from several sources including the data and information held by Lancaster City Council and a range of data available from the Ordnance Survey – the latter only being available after the Town Clerk signed up with the Ordnance Survey and nominated Troy Hayes as users.

Troy Hayes will provide a summary of the baseline information at the next meeting of the NPWG and actions for the group will arise from that around community consultation and engagement.

There had been a discussion on the criteria for a funding a housing needs assessment and this is to be followed up with the planning consultants.



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A service level agreement has been agreed and signed with Lancaster City Council setting out important responsibilities on the City Council to provide evidence to support the development of the Carnforth Neighbourhood Plan and to get the best out of the partnership so that the final plan is strategic and provides an effective and realistic blueprint of the aspirations of the town whilst supplementing the Lancaster Local Plan and compliance with planning legislation.

Arrangements have been made for the Heritage Consultant at Troy Hayes to visit the town and meet with the Town Clerk and Members. It was then

RESOLVED that the update from the NPWG be noted.

19031 **Chamber of Trade Suggestions:** There was nothing further to update on these currently and with other activities/actions ongoing at present and the local elections coming up, it was **RESOLVED** to defer any further considerations and actions until the new Town Council is in place in May.

19032 **Updates on activities:** Members considered updates on ongoing actions and activities:

- 1) **CCTV:** An assessment of CCTV provision and potential locations has been carried out by Vodafone who are in partnership with Lancaster City Council on the provision of CCTV across the Lancaster district. The outcome of the assessment is awaited;
- 2) **Carnforth in Bloom:** The Town Clerk to produce a poster for the event and promote on the Town Council's website, social media and noticeboards. Full details will also be included in the next edition of the *Carnforth Express*
- 3) **Land at junction of North Road and Market Street:** At the next meeting at the Leapers Wood Quarry a request will be made for the provision of a piece of limestone to be located on this piece of land and for it to be carved/engraved in memory of Councillor Wooff;
- 4) **Pocket Parks:** Awaiting responses/updates from Lancaster City Council's Public Realm team;
- 5) **Blue Heritage Plaques:** Confirmation of date and details to be embossed on all eight plaques has now been received from the Mourholme Local History Society. Permission has now been by occupants at all the identified heritage buildings for the plaques to be located at them.

Members were reminded that sponsorship of one plaque has already been received and that commitments have been made for four others being: Shovel Inn; old Police Station; Kerneford Hall and the Iron Works (the latter three being sponsored by the Mourholme Local History Society).

It was confirmed that there are sufficient balances in the devolved budget for 2018/2019 for an order to be placed and it was then **RESOLVED** that the Town Clerk now place an order for eight cast iron blue heritage plaques.



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- 6) **Self-watering planters:** Still awaiting comment/guidance from Lancashire County Council as to whether they will allow the self-watering planters to be located on three lighting columns.

Notwithstanding these Councillor Barbu has suggested that smaller planters also be located along Market Street. ACTION: Councillor Barbu to provide further details at the next meeting,

- 7) **'A new train for Carnforth':** Efforts are still being made to take this forward with the local wood-carver.

The meeting closed at 5:55pm

A handwritten signature in black ink, appearing to read "Robert Barbu", with a long horizontal line extending to the right.

Town Clerk

15 March 2019

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