



# Town Development & Planning Committee

MEMBERS OF THE PUBLIC & PRESS ARE WELCOME TO ATTEND

**Summons to attend meeting on Monday 3<sup>rd</sup> February 2020 at**

**5:00pm at the Council Offices, Market Street, Carnforth**

- 20001 To receive apologies for absence
- 20002 To receive declarations of interest
- 20003 To consider items of urgent business
- 20004 To consider Minutes of the meeting held on Monday 2<sup>nd</sup> December 2019
- 20005 To adjourn the meeting for a period of public discussion
- 20006 To consider planning applications, traffic regulation orders; consultations & planning policy matters ( see separate sheet)
- 20007 To consider options to improve/enhance the town and other local opportunities/events:
- 1) Planters
  - 2) Flags
  - 3) Banners and advertising boards
  - 4) Pocket Parks
  - 5) VE Day
  - 6) Possible new events in the town
- 20008 To consider any update on public realm matters:
- 1) Clean street signs
  - 2) Litter Picks
  - 3) Memorial stone plaque
  - 4) Crag Bank Play area update
- 20009 To consider any updates on activities and actions:
- 1) Neighbourhood Plan
  - 2) Lancashire Partnership Volunteer Scheme
  - 3) Any other updates

A handwritten signature in black ink, appearing to read "Robert B. B. B.", with a horizontal line underneath.

**Town Clerk**

**31 January 2020**

**Tel: 07846 256 006 Email: [clerk@carnforthtowncouncil.org](mailto:clerk@carnforthtowncouncil.org)**



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## Planning Applications

Application No:	Description
19/01445/FUL	Change of use of hotel, shop and estate agency to hotel, 3 shops, estate agency & micro brewery/pub; installation of a new ground floor and first floor Juliet balcony; entrance gate to the Haws Hill elevation & alterations to existing window openings to create enlarged openings & new doorways to the internal yard & Haws Hill elevations – Royal Station Hotel, Market Street Carnforth LA5 9BT
20/00037/FUL	Erection of two-storey extension to existing office accommodation & siting of 1 portacabin – WCF fuels North West, Station Goods Yard, Warton Road, Carnforth
20/00059/FUL	Erection of 3 industrial buildings & construction of internal roads & parking areas – Ironworks House, Warton Road, Carnforth
<p><b>Temporary prohibition of traffic order:</b> B6254 Kellet Road, Carnforth from No:22 to junction with Price Avenue – Prohibition from 0001 until 2359 on Sunday 23<sup>rd</sup> February; and Sunday 1<sup>st</sup> March or until completion. Pedestrian access will be restricted for approx. 30 minutes whilst bridge is lifted out and approx. 30 minutes while new bridge is fitted.</p>	



# Town Development & Planning Committee

**Draft Minutes of the meeting held on Monday 2<sup>nd</sup> December 2019  
at 5:00pm at Council Offices, Market Street Carnforth**

**Present:** Councillors Watkins (Chair); Bromilow, Holbrook and Smith

**In attendance:** Bob Bailey, Town Clerk;

19074 **Apologies:** There were no apologies for absence

19075 **Declarations of Interest and Dispensations:** There were no declarations of interest or requests for dispensations.

19076 **Urgent Business:** There were no matters of urgent business.

19077 **Minutes:** It was **RESOLVED** that the Minutes of the meeting held on 4<sup>th</sup> November be approved.

19078 **Adjourn for public discussion:** No members of the public were present

19079 **Planning Applications & Policy Matters:** There were no planning applications to consider. Cllr Smith advised that he had contacted Cllr Reynolds regarding a request that Lancaster City Council's planning committee consider why there is still no planning decision on the proposed development at Brewers Bard which has now been delayed for three years. Cllr Smith has asked to speak to the committee on this issue.

19080 **Lancashire County Council meeting & actions:** Councillors Watkins and Smith and the Town Clerk met with County Councillor Williamson and a representative from Lancashire County Council. A range of matters were followed up and raised and actions planned and agreed. These included:

- 1) The disabled parking bay at the side of the Royal Station Hotel to be realigned as the current bay impedes access to the rear of the Hotel;
- 2) The crossing point in front of Greggs on Market Street is to be redesigned as the new electric vehicle charging point is affecting line of site for pedestrians crossing and vehicles travelling up and down this busy road;
- 3) Road markings be painted outside of the entrance to the development at the rear of the Queens Hotel;
- 4) Seeking to have the traffic controls re-instated on the canal bridge crossing and restore the system of demand activation of the lights;



## Town Development & Planning Committee

- 5) Look at ways to reduce vehicle idling on Market Street and the County Council have been asked to look at the phasing of the traffic lights at the Market Street / A6 junction;
- 6) Resurfacing works on Lower North Road;
- 7) Guardrail planters being re-located around the town;
- 8) Traffic calming on Lower North Road.

It was noted that following this meeting County Councillor Williamson had followed up a number of these issues as well as other matters that have been brought to her attention in recent weeks. The Town Council continues to be very grateful for all her hard work and support on residents and our behalf.

19081 **Options to improve/enhance the town:** Members suggested the following matters, some of which were identified on a recent 'walkabout' by Cllrs Bromilow, Watkins and Watson:

- 1) Road signs for Gummers Howe Community Centre which is now in regular use for community events;
- 2) Placing light weight banners on lampposts welcoming visitors to Carnforth. It is suggested that these be on posts along the A6 from the north and south of the town;
- 3) Dog waste bins at locations to be determined;
- 4) Flower Boxes/planters that will enhance the town's attractiveness for residents, businesses and visitors. Suggested locations are the high boundary wall of the McCarthy and Stone residence at Keerford View on Lancaster Road and on grass verges at various locations;
- 5) Open Green Space improvements working with the City Council at Crag Bank and a piece of land on the A6 close to the boundary wall of Keerford View;
- 6) Cllr Watson has contacted a few residents with a view to establishing a community group to take forward plans to improve the Crag Bank Play area and a meeting is scheduled for 9<sup>th</sup> December to take this forward;
- 7) Cllr Watkins will visit local schools to discuss joint plans to celebrate VE Day 75 in May 2020;



## Town Development & Planning Committee

- 8) Cllr Smith is working on finding and securing suitable locations for a town map of local points of interest and heritage;
- 9) Cllr Holbrook will consider the planting of trees and the cost of a bench at the proposed location for a 'pocket park';
- 10) Members wish to make it clear to Lancaster City Council that the Town Council would like to have talks with them around what the town can do to support and enhance the Eden North project.

It was **RESOLVED** that these matters be followed up working with colleagues from Lancaster City and Lancashire County Councils, Ward Councillors and County Councillor Williamson.

19082 **Public Realm matters:** These had been discussed under the previous agenda item

19083 **Updates on activities and actions:** Members considered updates on ongoing actions and activities including:

- 1) **Neighbourhood plan:** Arrangements will be made to meet with Lancaster City Council to discuss the final housing needs assessment.

Following a meeting with representatives from AECOM the technical support on design codes is ongoing – a first draft is expected before the end of December.



## Town Development & Planning Committee

- 2) **Remembrance Day:** All arrangements are now in place for Remembrance Day. A planned meeting with representatives from the Carnival committee will finalise the arrangements for managing traffic and suggested roles for Members on the day will be circulated.
- 3) **Lancashire Partnership Volunteer Scheme:** The Town Clerk reported that following the presentation at the full Town Council meeting, the Town Council had now 'signed up' to the scheme. Volunteers will now be sought and the Town Council updated in due course.

It was **RESOLVED** that the updates be noted, and the meeting closed at 6:25pm

A handwritten signature in black ink, which appears to read "Robert Bowler". The signature is written in a cursive style and is positioned above a horizontal line.

**Town Clerk**

**16 December 2019**

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