



Town Development & Planning Committee

MEMBERS OF THE PUBLIC & PRESS ARE WELCOME TO ATTEND

Summons to attend meeting on Monday 2nd March 2020 at

5:00pm at the Council Offices, Market Street, Carnforth

- 20010 To receive apologies for absence
- 20011 To receive declarations of interest
- 20012 To consider items of urgent business
- 20013 To consider Minutes of the meeting held on Monday 3rd February 2020
- 20014 To consider planning applications, traffic regulation orders; consultations & planning policy matters (see separate sheet)
- 20015 To consider options to improve/enhance the town and other local opportunities/events:
- 1) Planters
 - 2) Flags, Banners and advertising boards
 - 3) Pocket Parks
 - 4) VE Day
 - 5) Heritage Walk leaflets
 - 6) Park Run
 - 7) New leisure facilities
 - 8) Tourist Information Centre
- 20016 To consider any update on public realm matters:
- 1) Clean up day - Cricket Club
 - 2) Clean street signs
 - 3) Litter Picks – Canal 28th March
 - 4) Crag Bank Play area
- 20017 To consider any updates on activities and actions:
- 1) Neighbourhood Plan
 - 2) Lancashire Partnership Volunteer Scheme
 - 3) Any other general updates

A handwritten signature in black ink, which appears to read "Robert Barber". The signature is written in a cursive style and is positioned above a horizontal line.

Town Clerk

28 February 2020

Tel: 07846 256 006 Email: clerk@carnforthtowncouncil.org



Town Development & Planning Committee

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Planning Applications

Application No:	Description
20//159/FUL	Installation of replacement roof arrangement to create fourth floor accommodation – Hillcroft Nursing Home, Hillcroft Nursing Home, North Road, Carnforth LA5 9LX
Temporary prohibition of traffic order: North Road, Carnforth - Prohibition between 0800 and 1600 from 14 th February until Monday 24 th February 2020 or until completion of the works within that period	



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**Draft Minutes of the meeting held on Monday 3rd February 2020
at 5:00pm at Council Offices, Market Street Carnforth**

Present: Councillors Watkins (Chair); Bromilow, Holbrook, Parker and Smith

In attendance: Bob Bailey, Town Clerk; Terry Allum, Outdoor Maintenance Officer

20001 **Apologies:** There were no apologies for absence

20002 **Declarations of Interest and Dispensations:** There were no declarations of interest or requests for dispensations.

20001 **Urgent Business:** Members had been previously informed that the Civic Hall was inspected on 27th January 2020 and a valuation of the Market Value of the building subsequently received. With the benefit of this information and the recent options survey of the building a task group is to be established to consider the implications, options and plans for the future of the Civic Hall.

20003 **Minutes:** It was **RESOLVED** that the Minutes of the meeting held on 2nd December 2019 be approved.

20004 **Adjourn for public discussion:** No members of the public were present

20005 **Planning Applications & Policy Matters:** Councillor Smith reported that he had made an official complaint to Lancaster City Council regarding the long outstanding decision on the Brewers Barn development (**16/00335/OUT:** Outline application for the erection of 158 dwellings). Councillor Smith made it clear that he had done so as a local resident and not as a Town Councillor.

Members then considered the following planning applications:

Application No:	Description
19/01445/FUL	Change of use of hotel, shop and estate agency to hotel, 3 shops, estate agency & microbrewery/pub; installation of a new ground floor and first floor Juliet balcony; entrance gate to the Haws Hill elevation & alterations to existing window openings to create enlarged openings & new doorways to the internal yard & Haws Hill elevations – Royal Station Hotel, Market Street Carnforth LA5 9BT Recommendation: Support in Principal
20/00037/FUL	Erection of two-storey extension to existing office accommodation & siting of 1 portacabin – WCF fuels North West, Station Goods Yard, Warton Road, Carnforth Recommendation: Support in Principal



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Application No:	Description
20/00059/FUL	Erection of 3 industrial buildings & construction of internal roads & parking areas – Ironworks House, Warton Road, Carnforth Recommendation: Seek to discuss the application further with the Planning Authority caseworker
Temporary prohibition of traffic order: B6254 Kellet Road, Carnforth from No:22 to junction with Price Avenue – Prohibition from 0001 until 2359 on Sunday 23 rd February; and Sunday 1 st March or until completion. Pedestrian access will be restricted for approx. 30 minutes whilst bridge is lifted out and approx. 30 minutes while new bridge is fitted. Recommendation: Noted	

20006 **Options to improve/enhance the town:** Members suggested the following matters:

Road signs for Gummers Howe Community Centre which is now in regular use for community events;

- 1) **Planters:** The Outdoor Maintenance Officer will relocate the planters that had been removed by Lancashire County Council and plans will be made to purchase additional planters to be installed at various locations around the town. It was suggested that local schools may consider 'adopting' a planter.

The 'Owl' planter needs attention as it is showing significant wear and tear.

The Outdoor Maintenance Operative that he has now established a schedule for maintaining and replanting the Town's planters.

- 2) **Flags, Banners and advertising boards:** It is suggested that a variety of flags and banners be attached to lampposts between Crag Bank and Tesco stores aimed at welcoming people into the town and as a way of providing informing about the town's heritage and activities. There was also a further discussion about the installation of stand-alone advertising boards.

Lancashire County Council will need to be informed of any plans going forward and their advice and support sought.

- 3) **Pocket Park:** Councillor Holbrook presented his latest plans for a pocket park at Windermere Road, which includes the installation of a park bench and planting of trees. Members supported the idea. **ACTION:** Advise Lancaster City Council and seek their permission and support for the scheme.



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- 4) **VE Day 75:** It was reported that Carnforth Rotary, the local schools and 2246 Squadron had expressed ideas and support for VE Day 75 celebrations over the weekend of 8th – 10th May. The Town Council plans to support/enable proposed events rather than take a direct lead but would have some involvement in them. Plans will need to be coordinated in the coming weeks, under the banner of *"Carnforth: VE Day 75th Anniversary – A Shared Moment of Celebration"*.
- 5) **Suggested new events for the town:** Councillor Watkins suggested possible new events for the town including a Transport Festivals celebrating all forms of public transport and the towns heritage; a Trade Show and promoting Holiday Accommodation; Park Runs and a Festival of Light,

It was **RESOLVED** that action be taken on the above matters in the short-term, where necessary, and that plans be developed for some of the longer term ideas taking account of associated risks, costs and benefits.

20007 **Public Realm matters:** It was reported that the Town Mayor will be meeting with Carnforth Cricket Club with a view to arranging a Clean-up day. Plans will also be developed for a litter pick along a stretch of the canal.

The Town Clerk provided an update on the developing plans for the Crag Bank play area and surrounding area.

20008 **Updates on activities and actions:** Members considered updates on ongoing actions and activities including:

- 1) **Neighbourhood plan:** It was reported that there had been a further delay in the completion of the design codes technical support, which is now expected by the end of February. Councillor's Smith and Watkins and the Town Clerk recently met with Lancaster City Council officers to discuss the completed Housing Needs Assessment. Several comments and suggested amendments were made which have now been forwarded to AECOM technical for consideration.
- 2) **Lancashire Partnership Volunteer Scheme:** The Town Council has not been informed of any progress. **ACTION:** Town Clerk to contact the scheme coordinator.

It was **RESOLVED** that the updates be noted, and the meeting closed at 6:25pm



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A handwritten signature in black ink, which appears to read "Robert Bowler". The signature is written over a thin horizontal line.

Town Clerk

15 February 2020

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