



Carnforth Town Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Summons to attend the meeting of the Town Development & Planning Committee

Due to the COVID19 pandemic and related restrictions this meeting will be held remotely using Zoom Conferencing software on Monday 5th October 2020 at 5:00pm

Members of the public wishing to attend the meeting may do so by contacting the Town Clerk. Alternatively, members of the public can contact the submit a question (s) to the Town Clerk for consideration at the meeting

AGENDA

- 20032. Apologies:** To receive apologies
- 20033. Declarations of Interest:** To receive Declarations of Interest and Dispensations on items on the Agenda
- 20034. Urgent Business:** To consider any items of urgent business not on the agenda
- 20035. Minutes:** To consider and approve notes of the meeting held on Monday 7th September 2020.
- 20036. Public participation:** To adjourn the meeting for a period of public discussion
- 20037. Planning Applications:** To consider planning applications traffic regulation orders and other planning matters (see separate sheet)
- 20038. Town Development:** To consider and receive updates on actions/opportunities to develop and promote the town:
- 1) Town publicity photographs & advertising/publicity boards;
 - 2) Events:
 - a) Remembrance Day
 - b) Lancashire Day
 - c) WW2 Heritage Trail
 - d) Heritage Transport Festival
 - e) Eden project
- 20039. Public Realm:** To consider and receive updates on public realm matters:
- 1) Planters (additional rail and floor planters)
 - 2) Cutting of grass verges
 - 3) PROW – Footpath 8
 - 4) Town Clear up
 - 5) Key workers seat
- 20040. Budget:** To consider up-to-date Committee budget position
- 20041. Date & Time of next meeting:** To consider date and time of next meeting

**Town Clerk
28 Wilson Grove
Heysham,
Morecambe, LA3 2PQ**

01 October 2020

Tel: 07828254149 Email: clerk@carnforthtowncouncil.org



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Planning Applications:

Application No:	Description
20/00838/FUL	Demolition of side & rear extensions, erection of two-storey side extension, single storey rear extension & single storey front porch extension – Craigholme House, 70 Crag Bank Road, Carnforth LA5 9JH
20/00912/FUL	Change of use of agricultural land & buildings to agricultural livestock haulage depot, erection of an agricultural livestock & HGV maintenance building & retention of an area of hardstanding – Field at Netherbeck Carnforth
20/00978/CU	Change of use of office into mixed use of café/restaurant & hot food takeaway with first & second floor living accommodation, alteration to ground floor front façade & installation of flue to the rear – 2 – 7 New Street, Carnforth LA5 9BU



Town Development & Planning Committee

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Notes of Meeting on Monday 7th September 2020 at 5pm via Zoom

Agenda

Attendance – Cllr Watkins (Chair), Cllr Bromilow, Cllr Branyon, Cllr Gristenthwaite, Cllr Holbrook, Cllr Smith

1. **Apologies** – Cllr Roly Parker (Problems with I.T)
2. **Declarations of Interest** – Normal declarations made by Cllr Watkins, Smith and Gristenthwaite
3. **Minutes of the meeting held on 6th July (to follow) Accepted**
4. **Planning Applications** - Cllr Chris Smith updated on two applications Crag Bank and Haws Hill – Recommendations on these -No objections
5. **Events, including Remembrance Sunday and Transport Heritage Event.** In regard to Remembrance Sunday it was decided that these plans should go ahead for an outdoor event, with a decision to be made on the Civic Hall event to be made at a later stage. Cllr Watkins to commence planning the service. Cllr Bromilow to work with Bob Bailey (clerk) to draft a letter and send out to external organisations and groups. Standards agreed Cllr Branyon to organize. Agreed that a mention of VE and VJ Days to be mentioned within the service.
6. **Civic Hall** - Discussion in regards the opening of the Civic Hall, agreed that before this could be done a full risk assessment needs to be in place, Cllrs Branyon and Cllr Watson to meet at the civic hall and undertake a full risk assessment
7. **Walking/Cycling Routes- Production of a map.** Cllr Gristenthwaite gave an update on the production of a World War 2 Map, similar to the Remembrance Map. Cllr Gristenthwaite to take this proposal to full council
8. **Heritage Building Fund** -Cllr Roly Parker It is believed that funding such as this would not be available for the Railway cooling Towers and we would need to start looking at other possible funding available in order to try to keep this important landmark in Carnforth



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9. **Land Purchase – Kellet Road** – Cllr Gristenthwaite to reference this up on the meeting with Mark Cassidy later next week
10. **NHS /Keyworkers Seat (pocket Park update) – Cllr Holbrook** – This area is being included in Grassland Management Strategy later this month. Cllr Holbrook to ask to be included in this meeting.
11. **Footpath 8 – Weeds and Vegetation** – Town walkabouts to be arranged, request for Cllr Parker to get the availability from Terry and to arrange this asap (to include footpath 8)
12. **Eden Project** – Cllr Gristenthwaite - No update Cllr Gristenthwaite to chase up with Cllr Reynolds
13. **Publicity Board North and South Carnforth – Cllr Smith to follow this up**
14. **Volunteer Clean of Town** – Covid group are going to be called Carnforth Volunteer Group request for their assistance. Two dates planned, one in Crag Banks 11am – 1pm Cllr Watson the lead for this and one on upper North Road 5th October 2020, Cllr Watkins the lead for this. Request publicity asap with requests for volunteers