

TOWN DEVELOPMENT & PLANNING COMMITTEE

Minutes of the meeting held on Monday 2nd November 2020

Due to the Covid19 pandemic and related restrictions the meeting was held remotely using the Zoom Cloud meetings application

Present: Councillor Watkins (Chair); Branyan; Bromilow (Town Mayor); Grisenthwaite; Parker; Smith and Watson

In attendance: Bob Bailey, Town Clerk; one resident

20042 Apologies: Apologies were received from Councillor Holbrook

20043 Declaration on interests and dispensations: Councillors were given dispensation to comment on planning application(s) that may have an impact on where they live.

20044 Urgent Business: Councillor Smith advised that he has taken delivery of the bookmarks for the recipients of the Citizen of Merit Awards. **ACTION:** Clerk and Councillor Grisenthwaite to put together a list of all recipients

20045 Minutes: It was **RESOLVED** that the notes of the meeting held on Monday 5th October 2020 be approved.

20046 Public Participation: A member of the public raised a range of objections on behalf of residents at Crag Bank regarding planning application 20/0214/TPO. The main points related to a perceived lack of information in the application around the reasons for the trees to be felled which are healthy. Comment was also made about previous applications associated with this site.

20047 Planning Applications

Application No:	
20/00912/FUL	Change of use of agricultural land & buildings to agricultural livestock haulage depot, erection of an agricultural livestock & HGV maintenance building & retention of an area of hardstanding – Field at Netherbeck Carnforth
20/0214/TPO	Fell 3 x Ash trees – 25 Crag Bank Crescent, Carnforth LA5 9EQ
20/0226/TCA	Various tree reductions – Carnforth House Farm. 109 North Road, Carnforth LA5 9LX

Councillor Parker provided a report on 'history' of the site relating to planning application 20/00912/FUL. After some discussion, it was determined that a 'neutral' comment should be submitted highlighting matters that the planning authority should consider in making their decision.

Having carefully considered the comments raised by residents relating to planning application 20/0214/TPO it was determined that an 'objection' be submitted due to a lack of information supporting the felling of healthy trees.

Considering planning application 20/00226/TCA it was determined that this application should be 'supported in principle'.

Councillor Smith commented that checks should be made to ensure that all submissions made by the Town Council are posted on the planning authority's portal. **ACTION:** Clerk to check that Town Council planning submissions are submitted within stated deadlines, where possible and are recorded on the planning authority's portal.

It was then **RESOLVED** that the Town Council considers the recommendations of the Committee and determines actions to be taken

- 20048 Town Development:** The committee considered the following updates and opportunities to enhance the town:
- 1) **Remembrance Day:** The Chair outlined the planned arrangements for the Remembrance Day Service which will take place in line with the latest government Covid19 guidelines and restrictions. Councillors supported the Clerk's suggestion that the service be streamed live on the Town Council's Facebook page and that the local community be informed that this will be available to them.
 - 2) **Light up Carnforth:** The Clerk reported on conversations that he had been having with a representative from the City Council's Economic Growth & Regeneration team about a possible joint project that will provide financial support to assist with the planning, production and installation costs to light up Carnforth between November 2020 and January 2021. Given the COVID19 restrictions this cannot be an event that directly attracts the public but can be used to improve the experience of shoppers and residents. The Chair advised that he had spoken to the Carnforth Business Network and that they had provided a range of possible ideas for the project. **ACTION:** Clerk to produce a business case for the project in Carnforth for submission to Lancaster City Council
 - 3) **WW2 Heritage Trail:** Councillor Grisenthwaite reported that this is progressing, and arrangements are being made to get the leaflet printed and launch the leaflet in due course.
 - 4) **Heritage Transport Festival:** Councillor Watkins provided an update on plans. Following a meeting with interested parties it had been agreed to defer the festival until May 2022. This will allow detailed planning to be made and project management arrangements to be put in place. **ACTION:** Councillor Watkins to provide a list of high-level actions so that these can be worked up into clear work packages and responsibilities allocated.
 - 5) **Heritage Trail App:** Councillor Smith has submitted a project brief to Lancaster University which is being considered as a possible project for 4th year Computer Science students.
 - 6) **Eden project brochure:** Councillor Grisenthwaite presented the *Carnforth and the Eden Project North* brochure. Councillor Grisenthwaite has written the text and the brochure has been kindly designed by Lancaster City Council's Communications and Marketing team. The brochure sets out a case for the important role that Carnforth could play in support of the Eden Project North. **ACTION:** Determine with Councillor Reynolds and City Council colleagues the next steps to move this forward for as part of the wider Eden Project North plans

- 20049 Public Realm:** The committee considered updates on the following public realm matters:
- 1) **Planters:** Prices recently received from one supplier for the purchase of composite planters to be placed on the ground are considered excessive. It was confirmed that composite / recycled plastic planters remain the preferred option to keep maintenance to a minimum and to help reduce the carbon footprint. **ACTION:** Chair to consult McCarthy & Stone seeking a contribution towards the cost of additional planters – Town Clerk to provide contact details.
 - 2) **PROW – Footpath 8:** Revised plans submitted by the Outdoor Maintenance Officer were considered and supported. It was reported that the Outdoor Maintenance Officer would welcome the support of Councillors / Volunteers for the initial 'clear up' of weeds and vegetation on this part of the footpath when the works commence. **ACTION:** Clerk to liaise with the Outdoor Maintenance Officer for the purchase of materials and to arrange volunteers to assist in the initial clear up works and the planting of trees;
 - 3) **Litter bins:** It was noted that the City Council's Public Realm have not yet delivered / installed a number and range of litter bins that they acquired at the Town Council's request. **ACTION:** Clerk to follow up urgently
 - 4) **Bike stands:** Councillor Smith reported that he had undertaken a survey of the area proposed by Lancaster City Council for the installation of up to 10 bike stands to encourage and support growth in cycling as part of the Covid19 recovery work. Whilst the committee broadly support the scheme some questions about the proposed

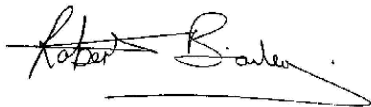
location have been raised.

ACTION: Clerk to liaise with Lancaster City Council to arrange a site visit to discuss the proposals further.

20050 Budget: The Clerk presented information on the Town Planning & Development Committee's expenditure plans at the start of 2020/21. It was acknowledged that plans for the Town Council as a whole have changed due to the unforeseen impact of the coronavirus pandemic when budgets were agreed in January 2020.

There were some broad suggestions for expenditure for the remainder of this financial year and 2021/22. It was then **RESOLVED** that budget plans for the remainder of 2020/21 and financial year 1st April 2021 to 31st March 2022 will be finalised at the December meeting of the committee.

20051 Date of next meeting: The next meeting of the Town Development & Planning Committee will be on 7th December 2020. The meeting closed at 6:20pm



Clerk to the Council Date:

Chair

Date: