



# Town Development & Planning Committee

**Draft Minutes of the meeting held on Monday 4<sup>th</sup> May 2020 at 5:00pm**

**Due to the Covid19 pandemic and related restrictions the meeting was held**

**Present:** Councillors Watkins (Chair); Bromilow, Holbrook, Parker, Smith and Watson,.

**In attendance:** Bob Bailey, Town Clerk

20010 **Apologies:** There were no apologies

20011 **Declarations of Interest and Dispensations:** There were no declarations of interest or requests for dispensations.

20012 **Urgent Business:** Councillor Watson commented on the tree protection order at Keerford View, which Members support in principle. An article on the proposed merger of the Ash Trees Surgery in Carnforth and the Stoneleigh Surgery in Milnthorpe will be included in the next edition of the *Carnforth Express*.

20013 **Minutes:** It was **RESOLVED** that the Minutes of the meeting held on 2<sup>nd</sup> March 2020 be approved.

20014 **Planning Applications & Policy Matters:** No planning applications or planning policy matters had been received at the time of the meeting.

20015 **Options to improve/enhance the town:** With the onset of the Coronavirus pandemic and the subsequent lockdown, it was recognised that resources had been concentrated on other areas in recent weeks, but the following general updates were provided:

- 1) **Planters:** The Outdoor Maintenance Operative has now re-positioned planters to locations that are acceptable to Lancashire County Council, Highways;
- 2) **Flags, Banners and advertising boards:** No further update;
- 3) **Pocket Park:** Councillor Holbrook is still liaising with Lancaster City Council. A survey of residents will be developed and issued;
- 4) **VE Day 75:** All the planned VE Day 75 events have been cancelled or deferred until VJ Day later in the year. The Town Council is, however, supporting and promoting on social media a 'Stay at home – VE Day 75 party'.
- 5) **Park Run:** No further update on the park fun. Cllr Smith will speak to the Canal and Rivers Trust regarding a small piece of land adjacent to the playground close to the Canal with a view to developing this area at some point in the future;
- 6) **New leisure facilities:** No further update
- 7) **Tourist Information Centre:** No further update



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20016 **Updates on activities and actions:** Members considered any updates on ongoing actions and activities including:

- 1) **Neighbourhood plan:** Little progress in recent weeks - comments from members of the Neighbourhood Plan Working Group on the draft Design Code document issued on 28<sup>th</sup> February are awaited. Further meeting with AECOM on the Design Codes and with the planning consultants and group will be arranged for late May/early June;
- 2) **Lancashire Partnership Volunteer Scheme:** No further update received – Town Clerk to chase up;
- 3) **Litter Picks:** Litter pick along the Canal proposed for 28<sup>th</sup> March was cancelled until further notice;
- 4) **Public Rights of Way:** The Town Clerk informed Members that as yet Lancashire County Council had not been in contact regarding the Local Delivery Scheme for 2020/21 and related funding. A report needs to be submitted to Lancashire County Council relating to associated works in 2019/20 as a condition of the funding. The Town Clerk will work with the Outdoor Maintenance Operative to complete and return.  
  
Councillor Watkins commented on issues that need to be addressed along Footpath 8 and will provide details for the Outdoor Maintenance Operative
- 5) **Crag Bank:** A 'Friends of Crag Bank Play Area Annual General Meeting planned for the 30<sup>th</sup> March was cancelled. A resident's survey on proposals and views of residents relating to the play area and surrounding grounds has now been developed on our behalf by colleagues at Lancaster City Council and details posted on social media and the website.
- 6) **General updates:** No other updates

The meeting closed at 5:45pm

A handwritten signature in black ink, appearing to read 'Robert B. ...', with a long horizontal line extending from the end.

**Town Clerk**

**14 May 2020**

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