



Carnforth Town Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend meeting of Town Development & Planning Committee on
Monday 10th January 2022 at 5:00pm at 5pm at Carnforth Council Offices**

A G E N D A

- 22001. Apologies:** To receive apologies.
- 22002. Declarations of Interest:** To receive Declarations of Interest and Dispensations on items on the Agenda.
- 22003. Urgent Business:** To consider any items of urgent business.
- 22004. Minutes:** To consider and approve Minutes of the meeting held on Monday 6th December 2021.
- 22005. Community Led Housing:** To receive a presentation by Community Housing Officer, Lancaster City Council on 'community led housing'.
- 22006. Planning Applications:** To consider planning applications, traffic regulation orders and other planning matters

Application No:	Description
21/01452/FUL	Removal of external walls and windows to side elevation to create covered external area, installation of windows & doors, installation of cladding to front, rear and side elevations, to facilitate use of rear unit as a café/restaurant, erection of a bin store & installation of package treatment plant – Lake Coast & Dale Leisure, Scotland Road, Carnforth LA5 9RF
21/01538/FUL	Erection of a two-storey side extension, erection of single storey front & rear extension & erection of new boundary wall and gates – 178 Lancaster Road, Carnforth LA5 9EF
21/01566/FUL	Demolition of existing conservatory to the rear & the erection of a single storey extension to the rear elevation & a first floor extension to the side elevation – 114A North Road, Carnforth LA5 9LX



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- 22007. Proposed 5G upgrade:** To consider proposals for a 5G upgrade of existing base station at Hare Tarn Far, North Road, Carnforth
- 22008. Actions:** To consider log of actions and related updates and progress not covered on the agenda
- 22009. Town Development:** To consider and receive updates on actions / opportunities to develop and promote the town, including:
1. Queen's Platinum Jubilee update - June 2022
 2. Carnforth Station Car Park
 3. Highways and Air Quality matters
 4. Scotland Road Development – Street naming
 5. Carnforth named as one of most in demand locations
 6. Village Halls week 24 – 30 January 2022
 7. Any other matters
- 22010. Carnforth Neighbourhood Plan (CNP):** To consider update on the CNP and next steps
- 22011. Date & Time of next meeting:** Date & time of next meeting (7th February 2022)

A handwritten signature in black ink, appearing to read 'Robert Barden', with a long horizontal flourish extending to the right.

Clerk & Proper Officer Tel: 07846256006

Email: clerk@carnforthtowncouncil.org

TOWN DEVELOPMENT & PLANNING COMMITTEE

Draft Minutes of the meeting held on Monday 6th December 2021

Present: Councillors Smith (Chair); Branyan (Town Mayor); Parker and Stretch
(part)

In attendance: Bob Bailey, Clerk & Proper Officer

21117 Apologies: Apologies were received and accepted from Councillor Watkins

21118 Declaration on interests and dispensations: Councillor Smith requested and was granted a dispensation in respect of Planning Application 21/00899/HYB. As a member of the Carnforth Station Trust, Councillor Branyan declared an interest in relation to discussions on the Carnforth Station Car Park.

21119 Urgent Business: The Clerk and Proper Officer reported on a highly successful event with the 1st Carnforth Scouts where they were tasked with a mock exercise on local democracy and planning the Council's activities and annual budget. The Committee congratulated everyone involved in the exercise.

21120 Minutes: It was **RESOLVED that, subject to a minor amendment and correction, the Minutes of the meeting held on Monday 8th November be approved.** .

21121 Planning Applications: There were no planning application(s) and road closures were considered.

Application No:	Description
21/01113/FUL	Amendment: Demolition of existing buildings and proposed construction of major mixed leisure development in association with Eden Project, outdoor area (including live music performances), public realm, landscaping works, cycle parking, detached shelter and energy pods and associated infrastructure and engineering operations – Central Promenade Regeneration Site, Marine Road Central, Morecambe: Recommendation: Support in principle and refer to comments previously submitted
21/01383/FUL	Creation of dropped kerb – 17 North Road, Carnforth LA5 9LQ: Recommendation: Support in principle

Application No:	Description
21/00899/HYB	Hybrid application comprising a full application for the erection of 81 dwellings with associated infrastructure and an outline application for the erection of up to 114 dwellings, including public open space provision & associated infrastructure – Land between Brewers Barn and the A601(M), North Road, Carnforth LA5 9LJ: Recommendation: Refer to Full Council
21/01471/FUL	Erection of one detached dwelling with associated access, regrading of land, alterations to boundary wall and alterations to existing watercourse – Land Rear of Cemetery, Back Lane, Carnforth: Recommendation: Refer to comments previously submitted on flood risks associated with this site
21/01483/FUL	Installation of replacement cladding to all elevations – Cricket Ground Pavilion, Victoria Street, Carnforth LA5 9EA: Recommendation: Support in principle

Councillors commented that it had not been possible to identify what amendment(s) had been made in respect of planning application 21/0113/FUL but the scheme as a whole is supported.

Given the size of the proposed development set out in planning application 21/00899/HYB it was **recommended** that this be referred to full Council with an acknowledgment that the Town Council objected to a previous planning application on Brewers Barn (16/00335/OUT refers) which, after many years, was approved by the principle authority.

In relation to planning application 21/01471/FUL it was **recommended** that the Council considers comments previously submitted around flood risks at this site (planning application 11/000668/OUT refers).

It was then **RESOLVED that the Town Council considers the recommendation(s) and comments of the Committee set out above and determines action(s) to be taken.**

21122 **Actions:** The Clerk & Proper Officer provided an update on actions assigned to this Committee. Each action was considered in turn and progress noted and any remedial action agreed. After some comments, it was **RESOLVED that the Action Plan updates and remedial actions be noted and progress reported at the next Committee meeting.**

21123 Town Development: The committee considered the following events, updates and opportunities to enhance the town:

1) **Remembrance Sunday – 14th November 2021:** There was a discussion on the planning and delivery of the Remembrance Day Parade and Service. It was agreed that the closure of Market Street had worked well and had been welcomed by residents and that traffic and general risk management on the day had broadly gone to plan.

All Councillors, staff, volunteers, Clergy and representatives from the 28 organisations in attendance were thanked for their contributions.

It was acknowledged that despite another successful day, there are always lessons that can be learned and it was **RESOLVED that a meeting be held in the New Year to discuss with relevant parties to discuss where improvements could be made.**

2) **Queen's Platinum Jubilee:** The Clerk & Proper Officer reported on the agreed outcomes and actions arising from a recent meeting of the planning group.

Councillors were informed that despite a poor turnout from several organisations due to other commitments the programme for the four days of the Jubilee was agreed.

These are summarised as:

- Thursday 2nd June 2022: Beacon lighting and Fun fair;
- Friday 3rd June 2022: School's Sports and Social Day;
- Saturday 4th June 2022: 'Royalty Day' including street festival 10am – 8pm;
- Sunday 5th June 2022: Service and 'The Big Lunch' street parties

It was acknowledged that for this major event for the town to be successful it will need the commitment of local community groups and organisations and be properly funded, planned and risk assessed.

Work on delivering the plans needs to commence immediately with progress and any issues communicated and the event adequately promoted.

It was then RESOLVED that the outline plans be recommended to the Town Council and the working group be formally tasked with delivering this event.

3) **Carnforth Station Car Park:** There was a further lengthy discussion on the purpose of a planned meeting requested by Carnforth Station Trust on: ownership of the Car Park land and unused capacity; the implications of the current parking tariffs on footfall at the Carnforth Heritage Centre and the consequential impact on parking around the town. It was noted that there had been an agreement that the Town Council would facilitate a meeting between all parties and given the potential for the wider implications on the town it was suggested that Carnforth Town Council would be in the best position to take the lead on developing a clear purpose for such a meeting.

4) Highways and Air Quality Matters: It was reported that the Council had been contacted by the City Council's Senior Environmental Health Officer responsible for pollution control about a range of actions as part of the air quality action plan production process that had commenced back in 2019, involving the Town Council and representatives from Lancashire County Council.

For a variety of reasons it seems that these actions have not progressed and it is now suggested that a meeting be arranged to review the position with a view to planned proposals being included in an Air Quality Action Plan due to be in place in Spring / Summer next year.

There followed a lengthy discussion on air quality in the town and the aspirations around this issue as set out in the emerging Carnforth Neighbourhood Plan.

Councillor Smith then reported on a useful meeting that he and Councillor Grisenthwaite had recently attended at County Hall with County Highways officers and County Councillors where a range of highways related matters, as well as the Station Car Park, were discussed.

In the ensuing discussion several other highways issues and questions were raised before it was **RESOLVED that Carnforth Town Council draws up a list of highways matters and co-ordinates meetings with Lancashire County Council covering these; air quality actions and Carnforth Station Car Park issues.**

21124 Committee budget plans 2022 / 2023: The Committee considered plans for the upcoming financial year under its control including civic and other events and activities to develop the town. Based on planned expenditure it was **RESOLVED that:**

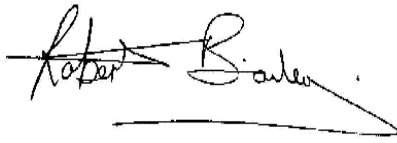
- **the amounts included for Civic events and town development remain largely unchanged, save for a percentage increase linked to the rate of inflation;**
- **the Finance & Governance Committee be recommended to set a budget for the Queen's Platinum Jubilee weekend of £8,000, subject to external funding being made available;**
- **Projects be included in the budget for installation of Speed Indictor Devices subject to supportive evidence on the need and required location of such devices, and;**
- **Plans for improvements to local public rights of way**

21125 Carnforth Neighbourhood Plan (CNP): The Clerk & Proper Officer reported that a draft *Submission Version* of the Carnforth Neighbourhood Plan has now been drafted and is ready to be sent once all supporting documentation has been completed – namely, completion of forms in support of the proposed Local Heritage List to be completed early in the New Year.

Following this the Carnforth Neighbourhood Plan and all its supporting documents and policies will be submitted to Lancaster City Council for a final consideration before a Government Planning Inspector is appointed to undertake a formal review.

It was then **RESOLVED that the update be noted and that the Carnforth Neighbourhood Plan Working Group, Clerk & Proper Officer and Troy Hayes, Planning Consultants be commended for their '*...combined efforts and great work in producing a high quality Carnforth Neighbourhood Plan*'.**

21126 **Date of next meeting:** The next meeting of the Town Development & Planning Committee is due to be held on **Monday 10th January 2021**. The meeting closed at 6:20pm

A handwritten signature in black ink, appearing to read 'Robert Bales', with a long horizontal flourish extending to the right.

Clerk to the Council