



Carnforth Town Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend meeting of Town Development & Planning Committee
on Monday 5th July 2021 at 5pm at Carnforth Civic Hall meeting room**

A G E N D A

- 21068. Apologies:** To receive apologies.
- 21069. Declarations of Interest:** To receive Declarations of Interest and Dispensations on items on the Agenda.
- 21070. Urgent Business:** To consider any items of urgent business not on the agenda.
- 21071. Minutes:** To consider and approve notes of the meeting held on Monday 7th June 2021.
- 21072. Planning Applications:** To consider planning applications, traffic regulation orders and other planning matters (see separate sheet).
- 21073. Platinum Jubilee:** To consider any update on plans to commemorate the Queens Platinum Jubilee
- 21074. Town Development:** To consider and receive updates on actions / opportunities to develop and promote the town:
1. **Street Festival / Welcome Back Fund**
 2. **Heritage**
- 21075. Public Realm & Environmental matters:** To consider and receive updates on the following public realm matters:
1. **Public Realm**
 - a) Natter/key workers bench update
 2. **Environmental**
 - a) Advertising Project & signposting;
 - b) Litter Picking / weed clearance data and activity;
 - c) Dog control & waste
 - d) Grassland and Tree Management Strategy
 - e) Public Rights of Way walks
- 21076. Carnforth Neighbourhood Plan (CPN):** To consider update on the CPN and consultation
- 21077. Date & Time of next meeting:** Date & time of next meeting (2nd August 2021 at 5pm)

Clerk & Proper Officer Tel: 07846256006

Email: clerk@carnforthtowncouncil.org



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Planning Application(s) & Highways:

Application No:	Description
21/00053/FUL	Erection of one detached bungalow - Hunting Hill Lodge, Carnforth LA5 9JQ
21/00694/REM	Reserved matters application requesting consideration of scale and appearance for 213 dwellings – Land East of Scotland Road, Carnforth
21/00545/FUL	Erection of single storey side & front elevation to existing workshop to create storage area – Unit 10 Boundary Lane, Kellet Road Industrial Estate Carnforth LA5 9XP
21/00637/FUL	Removal of portable buildings and erection of a storage building – Carnforth Rangers FC, Lundsfield Kellet Road Carnforth
21/00807/FUL	Erection of a part single and part two storey extension to existing detached garage, incorporating balcony to the south west elevation – 109 Crag Bank Road, Carnforth LA5 9JB

TOWN DEVELOPMENT & PLANNING COMMITTEE

Minutes of the meeting held on Monday 7th June 2021

Present: Councillor Watkins (Chair); Brayan (Town Mayor); Parker and Stretch

In attendance: Bob Bailey, Clerk & Proper Officer & Chair of Carnforth Station Trust

21057 **Apologies:** Apologies were received and accepted from Councillor Smith.

21058 **Declaration on interests and dispensations:** There were no declarations of interest or dispensations on items on the agenda.

21059 **Urgent Business:** There were no matters of urgent business not included on the agenda for this meeting.

21060 **Minutes:** It was **RESOLVED** that the notes of the meeting held on Monday 10th May 2021 be approved.

21061 **An Art Project for Carnforth:** Sam Pickett, a local Visual and Environmental Artist gave a presentation of her work and plans for an arts project called 'Saturation Point'. The project will 'explore the duality between culture and the natural world' and takes the form of artwork, sculptures and workshops and will involve community engagement and the development of creative ideas. The Town Council was requested to support the project through social engagement and provide an opportunity to exhibit the artwork.

After comments and questions it was **RESOLVED** that the Clerk & Proper Officer writes a letter on behalf of the Town Council supporting the project and agrees to exhibit the project matter at Carnforth Civic Hall at a date to be determined.

21062 **Planning Applications:**

Application No:	Description
	Temporary Speed Restriction Notice: To temporarily prohibit any person to cause or permit any motor vehicle or cycle from proceeding at a speed exceeding 30 MPH over any length of A601M B6254 to M6 Junction 35 from its Junction with A6 Scotland Road to its junction with M6 Northbound entry/exit slip roads – operative from 0001 on Tuesday 1st June 2021 until 2350 on Thursday 1st July 2021 RECOMMENDATION: Road Closure be noted
21/0094/TPO	Various tree works – Keerford View 152 Lancaster Road, Carnforth LA5 9EE. RECOMMENDATION: Support in principle

21/00495/VCN

Change of use of agricultural building to a dwelling - Field Barn, Adjacent to Thwaites Lodge, 25 Crag Bank Crescent Carnforth LA5 9EQ **RECOMMENDATION: Object on the grounds that the Council is concerned about future development on this greenfield site and request that this application be considered by Lancaster City Council's Planning Committee**

It was noted that planning application 21/00495/VCN had been classified as an officer decision. It was then **RESOLVED that the Town Council considers the recommendation(s) of the Committee set out above and determines action(s) to be taken.**

21063 Platinum Jubilee: In 2022, Her Majesty The Queen will become the first British Monarch to celebrate a Platinum Jubilee for seventy years of service having acceded to the throne on 6th February 1952. An extended bank holiday, from Thursday 2nd to Sunday 5th June, will provide an opportunity for communities throughout the United Kingdom to come together to celebrate this historic milestone. The four days of celebrations will include public events and community activities, as well as national moments of reflection.

The Clerk & Proper Officer reported that, as requested, he had contacted local schools about working together to celebrate this historic event and all had responded saying that they would very much welcome the opportunity.

There followed a discussion around involving community groups in the Platinum Jubilee celebrations; the resources that will be needed for this event and the impact on the planned Heritage Festival in 2022. **It was then RESOLVED that Carnforth Town Council be recommended to support a whole community event to celebrate the Queen's Platinum Jubilee and that subject to the Town Council's decision the planned Heritage Festival be deferred until 2023**

21064 Town Development: The committee considered the following events, updates and opportunities to enhance the town:

1) Welcome Back Fund: The Clerk & Proper Officer reported that, as requested, he had submitted to Lancaster City Council a list of priorities that Carnforth Town Council had identified that complied with the criteria for this Government funding established to support the 'Reopening of our High Streets'.

Lancaster City Council have since responded, broadly supporting the Town Council's proposals whilst providing some advice and requesting further information on the proposals so that a final decision can be made.

The Committee were advised that actions were already progressing in relation to the Street/Food Festival and that Councillors Bromilow, Grisenthwaite and Watson, with the support of the Clerk & Proper Officer were taking the lead on this project.

ACTION: That the Town Development & Planning Committee notes the update on the Welcome Back Funding and supports plans being made with Lancaster City Council.

- 2) **Station Car Park:** Following representation at full Council the newly appointed Chair of the Carnforth Station Trust provided further information on the new cost of parking at Carnforth Station set by Northern Rail and a parking company.

ACTION: Clerk & Proper Officer to arrange a meeting between representatives from Carnforth Town Council, Carnforth Stations Trust and Carnforth Business Network to fully consider the implications of the increased parking charges and coordinated action, if any.

- 3) **Heritage Festival:** Agenda item 21063 refers

It was then **RESOLVED that updates on town development matters be noted and that actions be undertaken with progress being reported in due course.**

21065 Public Realm & Environmental matters: The committee considered updates on the following public realm matters:

1) **Public Realm**

- a) **NHS & key workers bench:** Further to the Town Council's approval that the proposed NHS & keyworkers bench be acquired there was further discussion about the wording of a commemorative plaque to be attached to the bench and the preferred location for its installation. It was **RESOLVED that an order be placed for the NHS & Key workers bench and commemorative plaque (wording provided by Councillor Watkins) and that it be recommended to the Town Council that the seat be installed in the War Memorial Gardens.**

- 2) **Environmental:** The committee considered updates on the following environmental matters:

- a) **Advertising Project:** It was reported that the Outdoor Maintenance Officer and Councillor Parker will be meeting to agree a suitable location and installation of the interchangeable advertising boards / banner where they will have greatest impact on visitors and residents to the town.
- b) **Litter Picking / weed clearance data and activity:** It was reported that the recent clearance day had been attended by representatives from Carnforth Wombles and Carnforth Rotary and Councillors.

Over 20 bags of weeds and litter was collected around North Road and Market Street.

The Clerk & Proper Officer reported that he is now keeping a record of data relating to the litter picks covering location, and numbers of volunteers, hours worked and bags filled and collected.

- c) **Dog control & waste:** It was reported that Councillor Smith is seeking approval for the cost of plastic signs to be erected at various 'hot-spots' for dog fouling and where dogs are not allowed such as playground areas. It is suggested that schools be asked to design these signs. Councillor Smith is also in contact with the Canal & River Trust about dog fouling on the towpath.

ACTION: Clerk & Proper Officer to establish costings for the supply of up to six plastic signs

- d) **Grassland Management Strategy:** Councillor Stretch presented a paper setting out suggestions for tree planting and pocket parks sites around the town. The paper also set out details of the initiative for '*The Queen's Green Canopy*' to mark the platinum jubilee and trees (saplings) available, free of charge to local communities, from the Woodland Trust. The Committee were asked to consider two options and approve commencement of the pocket park at Windermere Road, previously agreed.

There followed a discussion on the proposals and the developing of a strategy for Carnforth that supplements the Lancaster City Council Grassland Management Strategy, the resources needed and associated costs. Councillor Stretch was thanked for her paper which was considered to be a very good step forward in developing a coherent strategy for the town going forward.

ACTION: Proposals and the emerging strategy be considered in detail at the next meeting of the Town Development & Planning Committee and arrangements made to continue to liaise with Lancaster City Council's Public Realm team on the way forward and use of resources to benefit the town.

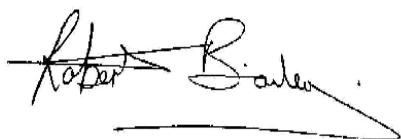
- a) **Public Right of Way:** Councillor Parker reported that he had taken photographs of all PROW's that are to be consolidated with the reports already completed from PROW walks. **ACTION: A report on the state of PROW's in Carnforth to be submitted to Lancashire County Council with a view to formulating a strategy for ongoing improvement and maintenance.**

It was then RESOLVED that updates on public realm matters be noted and that actions be undertaken with progress being reported in due course.

21066 **Carnforth Neighbourhood Plan:** The Clerk & Proper Officer reported that he had received confirmation from Groundwork UK that the recent application for a further £4,000 funding has been successful. This represents the final amount of the maximum of £18,000 available for Neighbourhood Plans and will fund all activities through to formal adoption in 2022. The next major step will be the formal Regulation 14 consultation – a meeting of the Carnforth Neighbourhood Plan Working Group has been arranged for 21st June to take this forward.

After some comments, **it was RESOLVED that the update be noted and that the Clerk & Proper Officer be congratulated for securing the latest, and final, Neighbourhood Plan funding.**

21067 **Date of next meeting:** The next meeting of the Town Development & Planning Committee will be on 5th July 2021. The meeting closed at 6:35pm

A handwritten signature in black ink, appearing to read 'Robert Bailey', with a long horizontal flourish extending to the right.

Clerk to the Council