



Carnforth Town Council

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

**Summons to attend meeting of Town Development & Planning Committee on
Monday 3rd October 2022 at 5:00pm at Carnforth Council Offices**

A G E N D A

- 22089. Apologies:** To receive apologies.
- 22090. Declarations of Interest:** To receive Declarations of Interest and Dispensations on items on the Agenda.
- 22091. Urgent Business:** To consider any items of urgent business.
- 22092. Minutes:** To consider and approve Minutes of meeting held on 5th September 2022 and any updates on actions not covered on the Agenda.
- 22093. Planning Applications:** To consider planning applications, traffic regulation orders and other planning matters.

Application No:	Description
22/00852/FUL	Erection of an agricultural building with associated new access & internal track – Netherbeck, Carnforth
22/01095/FUL	Removal of existing ATM, replacement stonework to match existing & installation of replacement – Barclays Bank. 3 Market Street, Carnforth LA5 9JX

- 22094. Town Development:** To consider and receive updates on actions / opportunities to develop and promote the town, including:
1. Great Big Green Week – 24th September to 2nd October 2022
 2. Remembrance Sunday – 13th November 2022
 3. Co-wheels scheme
- 22095. Public Highways & Open Spaces:** To consider and receive actions / updates on locally related matters, including:
1. Scotland Road closure
 2. Public Rights of Way
- 22096. Carnforth Neighbourhood Plan (CNP):** To consider Examiner's Report recommendations and next actions
- 22097. Date & Time of next meeting:** Date & time of next meeting

Town Clerk & RFO

Email: clerk@carnforthtowncouncil.org

TOWN DEVELOPMENT & PLANNING COMMITTEE

Draft Minutes of the meeting held on Monday 5th September 2022

Present: Councillors Parker (Chair), Turner, Smith and Watkins

In attendance: Bob Bailey, Town Clerk & RFO and Mr B Jones Carnforth & Area Regeneration Partnership

22080 **Apologies:** There were no apologies

22081 **Declaration on interests and dispensations:** There were no declarations of interest or requests for dispensation on items on the agenda.

22082 **Urgent Business:** The following matters were discussed:

- 1) Carnforth & Area Regeneration Partnership (CARP):** Mr Jones from CARP attended the meeting. He explained the latest position with the management of CARP funds and the allocation of these to possible community projects prior to CARP being terminated. Councillors asked several questions around the amount of funding available and the eligibility criteria and made suggestions for potential projects. After some discussion, it was **RESOLVED that Mr Jones reports back to the Town Development & Planning Committee once the CARP trustees have considered the matters raised and suggested projects.**
- 2) Warm and Welcoming Spaces:** The Town Clerk reported that the Council had been approached by both Lancaster City and Lancashire County Council's about the developing scheme for publicly accessible spaces that could be used to support vulnerable people during the Winter. It was reported that at this stage potentially suitable premises were being sought and that the Property & Environment Committee had recommended that Carnforth Civic Hall be put forward for consideration. After some discussion **it was RESOLVED that the recommendation of the Property & Environment Committee be endorsed**

22083 **Minutes:** The was **RESOLVED that the Minutes of the meeting held on Monday 1st August be accepted.**

22084 **Planning Applications:** The Committee considered the following planning application(s):

Application No:	Description
22/00888/FUL	Erection of a two storey front extension and installation of solar panels on the south facing roof – Carnforth Community Swimming Pool. Kellet Road, Carnforth LA5 9LS Recommendation: That the application be supported in principal

Application No:	Description
22/00961/FUL	Erection of a dwelling with associated access – Hunting Hill Lodge, Hunting Hill Road, Carnforth LA5 9JQ Recommendation: That the application be supported in principal
22/01076/VCN	Erection of two-storey side extension, erection of single storey front and rear extensions & erection of new boundary wall and gates – 178 Lancaster Road, Carnforth LA5 9EF Recommendation: That the application be supported in principal

Councillors considered each of the above planning application and it was **RESOLVED that Carnforth Town Council considers for approval the recommendations of the Town Development & Planning Committee.** (NOTE: The meeting of Carnforth Town Council was subsequently cancelled following the death of Her Majesty Queen Elizabeth.

22085 Town Development: The committee considered the following events, updates and opportunities:

- 1) **Great Big Green Week:** Councillor Watkins and the Town Clerk updated Councillors on the plans for the Carnforth Great Big Green Week, including the 'Great Big Green Day' on Saturday 24th September and the 'Great Big Clean Up' on Thursday 29th September. The update was noted.
- 2) **Street Cleansing & Waste Bin Inspection:** It was reported that a second attempt had been made to carry out the review and that this had also been cancelled by Lancaster City Street Cleansing. **ACTION: Town Clerk to make further enquiries and arrange a date to undertake the review.**
- 3) **Community Arts Project:** There was nothing further to update
- 4) **Bike for Peace:** Town Mayor and Town Clerk reported on their recent meeting with representatives from the Bike for Peace movement.
- 5) **Remembrance Sunday:** The Town Clerk outlined initial work and there was an outline discussion on the plans for Remembrance Sunday. The Town Clerk and Committee welcomed the support of Mr Laurence with the planned arrangements.
ACTION: Update and actions to be considered in more detail at the October meeting of the Town Development & Planning Committee

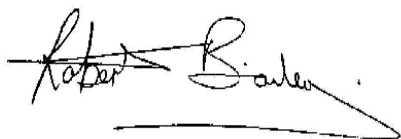
It was then **RESOLVED that the town development updates be noted and that progress on actions be reported back in due course**

22086 General updates: The committee considered the following updates:

- 1) Speed Indicator Devices (SpID):** The Town Mayor reported that a bid for funding will be made once further information on the potential costing and position of any SPiD's are known.
- 2) Public Rights of Way (PROW):** The Town Clerk reported fingerposts, wayleaves and 'kissing' stiles have been collected from Lancashire County Council and are being stored at Crag Bank Village Hall until such time as they can be installed at the agreed locations.
ACTION: Outside Maintenance Officer to liaise with Councillor Watkins on the location and installation of the PROW materials.
- 3) Lancashire County Council matters:** There was a further discussion on highways related matters including:
 - Failure of temporary 4-way traffic lights at Market Street during road works;
 - Planned road closure on Scotland Road
 - Blocked and overflowing drains is still being chased up.**ACTION: Updates be noted and a meeting with County Highways to discuss the proposed two week closure of Scotland Road for essential works be arranged**
- 4) Co-wheels Car Scheme:** The Town Clerk reported that all arrangements and infrastructure is now in place although a delivery date for the electric vehicle and formal launch of the scheme in Carnforth is still awaited.

22051 Carnforth Neighbourhood Plan (CNP): The Town Clerk reported that the Examiner's report on the Carnforth Neighbourhood Plan is expected soon and the outcome reported to the next meeting of the Committee. It was **RESOLVED that the update be noted.**

22052 Date of next meeting: The next meeting of the Town Development & Planning Committee is due to be held on **Monday 3rd October at 5:00pm**. The meeting closed at 6:15pm



Town Clerk and Responsible Financial Officer